

INVESTICE DO ROZVOJE VZDĚLÁVÁNÍ

Call for Tenders

Pursuant to the Guidelines for the recipients of the grants from the Operation programme Education for Competitiveness (hereinafter the "Guidelines")

Number of tender (will be completed by provider of the grant)	
Programme name:	Operational Programme Education for Competitiveness
Project registration number	CZ.1.07/2.4.00/31.0024
Project name:	Partnership for competitiveness
The contract title:	Specialized training of adhesive engineers EAE
Object of the tender (services/ delivery/ construction work) :	Purchase of services
Date of announcement:	22. 3. 2013
Business name or name / business name of name and surname:	Tomas Bata University In Zlin
Registered office / place of business / permanent residence address (or delivery address):	nám. T. G. Masaryka 5555, 760 01 Zlín
A person authorized to act on behalf of the contracting authority, incl. contact information (phone and e-mail address)	prof. Ing. Petr Sáha, CSc.
Identification number:	70883521
Tax identification number:	CZ70883521
Contact person, incl. contact information (phone and e-mail address):	Project manager Mgr. Petr Dostál Phone: +420 724 646 736 p1dostal@fame.utb.cz
Terms for submission of bids (opening and termination dates including the time):	The term for submission begins on the day following the date of the announcement and terminates on date: 5. 4. 2013. Crucial to the delivery of bid is the moment of takeover by contracting authority. Bids delivered after this deadline will not be accepted for evaluation.
Subject of public contract:	The subject of performance of the public contract is a training of adhesive engineers EAE in the extent of the tender conditions and in accordance with them.

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Estimated value of the public contract:	Expected price and simultaneously the maximum acceptable bid price is CZK 990,000 excluding VAT
Tender type:	Small scale public procurement.
Delivery terms:	The subject of performance of the public contract shall be performed according to the schedule of seminars, delivered by the provider. Seminars shall start between 1/9/2013 and 31/10/2013.
Evaluation criteria:	<p>The basic criterion is the lowest offer price. Tenders will be ranked according to an offer price in EUR excluding VAT. The evaluation committee will select as the most suitable one the offer with the lowest price. For the numerical evaluation of criteria when the best offer is the one that offers the criterion for the highest value, will be used formula:</p> <p>Value of rated bid/ the highest bid * weigh of criterion expressed as a percentage (100%)</p>
Requirement related to the contact person of tenderer:	The tenderers shall state in their bid the contact person and his/her telephone number and e-mail address.
Requirement for written form of the tender bid:	<p>The bid must be submitted to the contracting authority in the written form. This requirement is considered to be complete if the tender bid is signed by a person authorized to act on behalf on the tenderer. It is not possible to submit a bid in the electronic form.</p> <p>Tenders shall be submitted in duplicate and shall be secured in a manner that prevents removal of sheets.</p>
The obligation to retain documents and to provide for the control:	The selected contractor will be in the contract bound by duty to allow persons and subject authorised to exercise control of the project from which is contract paid, to check the documents related to the fulfilment of the contract during the period of time prescribed by legislation of the Czech Republic for their archiving (Act no. 563/1991 Coll., accounting, and Act No. 235/2004 Coll., the value added tax) until 2025.
Other contracting entity's requirements for performance of public contract	The bid must be submitted only in written form and in English language.

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<p>Conditions for granting the tender documentation</p>	<p>There exists the tender documentation as a separate document. The tender documentation will be provided to preselected tenderers together with the Call for tenders. Also tender documentation can be requested during the period for submission of bids. Request for the tender documentation must be in written form (as written is considered an electronic form sent to the above e-mail address of the contracting authority contact person). Written request for tender documentation must contain the following information: the contract title, the name of the tenderer, address, identification number, contact person, contact address, phone and e-mail. Tender documentation will be sent to those interested in electronic form to the e-mail address of the contact person. The contracting authority does not require cost cover for providing the tender documentation. Tender documentation will also be freely available on contracting authority's profile, which can be found on following page: https://www.egordion.cz/nabidkaGORDION/profilUtb</p>
<p>The contracting authority reserves the right to cancel the tender before its termination.</p>	

Detailed specification of the information stated in the call for tenders or other conditions and requirements for fulfilling the condition of the tender are also included in a separate tender documentation.

In Zlín on 22. 3. 2013


RNDr. Alexander Černý
Bursar of TBU in Zlín



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